

**UPPER TRINITY GROUNDWATER CONSERVATION DISTRICT**  
**THURSDAY, DECEMBER 11, 2025**  
**MINUTES OF MEETINGS**  
**OF THE**  
**BOARD OF DIRECTORS**

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**INTRODUCTORY MATTERS**

The Board may discuss, consider, and take appropriate action, including expenditure of funds as necessary or appropriate, on any item listed on this agenda:

1. Welcome guests and members of the public. The meeting convened at 5:00 p.m.
2. Roll call, establish a quorum, call Public Hearing and Regular Board Meeting to order; declare the Hearing and Meeting open to the public.  
  
Directors Present: Justin Bradley, Jarrod Reynolds, Bob Lusk, Shannon Nave, Mike Berkley (arrived at 5:15 p.m.), and Tracy Mesler  
  
Directors Absent: Don Majka and Jason Flynt
3. Pledges of allegiance to the flags.
4. Commissioner Jacob Holt of Parker County Precinct 2 gave public comments regarding potential updates to District's rules.

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**PUBLIC HEARING – OPERATING PERMITS**

1. Receive any public comments, requests to contest, and the General Manager's report and recommendations regarding the following applications for permits, permit amendments, and/or requests for exceptions to the District's water well spacing or minimum tract size requirements:
  - A. **Applicant/Owner:** Bluebonnet Highway, Inc— 241 Private Road 1179, Decatur, TX 76234  
**Type of Application:** Operating Permit  
**System ID:** 178-W  
**Requested Permit Volume:** 734,600 gallons/year  
**General Manager's Recommendation:** 734,600 gallons/year  
**Location of well or proposed well:** 241 Private Road 1179, Decatur, TX 76234  
**Description of Request:** Bluebonnet Highway, Inc is seeking an Operating Permit in order to provide additional water for the RV park on the property.
  - B. **Applicant/Owner:** Cresson Bluff Vineyards LLC— 777 Cresson Bluff Court, Fort Worth, TX 76035  
**Type of Application:** Operating Permit  
**System ID:** 113-H  
**Requested Permit Volume:** 1,000,000 gallons/year  
**General Manager's Recommendation:** 31,319 gallons/year  
**Location of well or proposed well:** 776 Cresson Bluff Court, Fort Worth, TX 76234  
**Description of Request:** Cresson Bluff Vineyards LLC is seeking an Operating Permit in order to operate an existing well to provide water to a winery located on the property.
  - C. **Applicant/Owner:** Lunamar Properties, LLC — PO Box 6, Decatur, TX 76234  
**Type of Application:** Operating Permit  
**System ID:** 206 -W  
**Requested Permit Volume:** 2,500,000 gallons/year  
**General Manager's Recommendation:** 2,500,000 gallons/year  
**Location of well or proposed well:** 163 Country Club, Rd, Decatur, TX 76234

**Description of Request:** Lunamar Properties, LLC is seeking to drill one new well and operate one existing water well in order to provide water for a commercial business on the property.

2. General Manager Shaw presented background information and his recommendations for the water wells related to the permit applications:
  - A. Director Lusk made a motion to approve the General Manager's recommendation, as presented, for the Application for an Operating Permit for System 178-W-OP in the amount of 734,600 gallons per year. Director Reynolds seconded the motion. Motion passed unanimously.
  - B. Director Nave made a motion to approve the General Manager's recommendation, as presented, for the Application for an Operating Permit for system 113-H-OP in the amount of 31,319 gallons per year. Director Lusk seconded the motion. Director Berkley abstained. Aye-5 Nay-0 Motion passed.
  - C. Director Reynolds made a motion to approve the General Manager's recommendation, as presented, for the Application for an Operating Permit for System 206-W-OP in the amount of 2,500,000 gallons per year. Director Bradley seconded the motion. Motion passed unanimously.
3. President Mesler adjourned the Public Hearing at 5:10 p.m.

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**REGULAR BOARD MEETING**

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1. Director Lusk moved to approve the Consent Agenda, including:
  - A. Approval of minutes from the Regular Board Meeting on November 20, 2025.
  - B. Approval of bank statement ending November 28, 2025, and current financial reports of the District.
  - C. Approval of Investment Report
  - D. Payment of bills/invoices received through December 11, 2025.
  - E. Reimbursements for expenses incurred on behalf of the District through December 11, 2025 including the addition of an invoice submitted by SledgeLaw Group PLLC.
  - F. Approval of Request for an Extension Applications submitted through December 11, 2025.President Mesler seconded the motion. Motion passed unanimously.
2. No items were pulled from the consent agenda for further discussion.
3. **Management Report on Administrative and Operational Issues:** The General Manager and staff will brief the Board on the following and any other items included in the General Manager's written report, which may be discussed, considered, and acted upon by the Board, including authorizing the initiation of, managing, or resolving enforcement action or litigation where applicable.
  - A. General Manager's report was submitted to the Board of Directors in advance of the Regular Board meeting.
  - B. Discussion regarding delinquent customers of the District; no action was taken.
  - C. Report on Education and Outreach activities; no action was taken.
  - D. Report on injection well applications filed with the Railroad Commission; no action was taken.
  - E. Well Registration and Groundwater Production reports; no action was taken.
4. Director Nave moved to adopt 2025 budget amendments as presented by staff:

TRANSFER FROM		TRANSFER TO	
ACCOUNT	AMOUNT	ACCOUNT	AMOUNT
Rainwater Harvesting Grant Program Fund	43,000.00	Rainwater Harvesting Grant Program	43,000.00
Auto Insurance	1,500.00	Auto Maintenance	1,500.00

Equipment & Appliances	4,400.00	Facilities Development	4,400.00
Monitoring Well Program	5,500.00	Field Equipment	2,500.00
		Field Expense - Other	3,000.00
Telephone	1,500.00	Computer Software & Hardware	1,200.00
		Postage	300.00
Payroll Expenses - Other	13,000.00	Salary	13,000.00
Temporary/Part-Time/Intern	3,000.00	Supplemental Insurance	2,000.00
		Workman's Compensation	1,000.00
Medical Insurance	10,000.00	Payroll Expense (Tax Liability)	10,000.00
GAM Update/Development	12,300.00	Legal Fees - Other	10,000.00
		Legislative Consulting	1,500.00
		Website Services	200.00
		Outside Contract Services	600.00
Total Transfers	94,200.00	Total Transfers	94,200.00

Director Reynolds seconded the motion. The motion passed unanimously.

5. District General Counsel from SledgeLaw Group gave no updates regarding activities related to the District.
6. The next Public Hearing and Regular Board meeting are scheduled for Thursday, January 15, 2026, at 5:00 p.m. at the District's office.
7. No new business was placed on the next meeting agenda.
8. President Mesler adjourned the meeting at 5:29 p.m.

PASSED, APPROVED, AND ADOPTED BY THE BOARD OF DIRECTORS this 15 day of January 2026.

Attest:

  
 Tracy Mesler, President

  
 Secretary/Assistant Secretary