

**UPPER TRINITY GROUNDWATER CONSERVATION DISTRICT**  
**THURSDAY, NOVEMBER 20, 2025**  
**MINUTES OF MEETING**  
**OF THE**  
**BOARD OF DIRECTORS**

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**INTRODUCTORY MATTERS**

The Board may discuss, consider, and take appropriate action, including expenditure of funds as necessary or appropriate, on any item listed on this agenda:

1. Welcome guests and members of the public. The meeting convened at 5:00 p.m.
2. Roll call, establish a quorum, call Regular Board Meeting to order; declare the Meeting open to the public.  
  
Directors Present: Justin Bradley, Bob Lusk, Shannon Nave, Jason Flynt, Don Majka, and Mike Berkley  
  
Directors Absent: Jarrod Reynolds and Tracy Mesler
3. Pledges of allegiance to the flags.
4. No public comments were made.

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**REGULAR BOARD MEETING**

1. Director Majka moved to approve the Consent Agenda, including:
  - A. Approval of minutes from the Regular Board Meeting and Public Hearing on October 16, 2025.
  - B. Approval of bank statement ending October 31, 2025, and current financial reports of the District.
  - C. Approval of Investment Report.
  - D. Payment of bills/invoices received through November 20, 2025.
  - E. Reimbursements for expenses incurred on behalf of the District through November 20, 2025 including the addition of an invoice submitted by SledgeLaw Group PLLC.
  - F. Approval of Request for an Extension Applications submitted through November 20, 2025.Director Bradley seconded the motion. Motion passed unanimously.
2. No items were pulled from the consent agenda for further discussion.
3. Director Lusk made a motion to authorize GM Shaw to work with District's Legal Counsel and the Executive Committee to negotiate and execute a Master Service Agreement with EKI Environment and Water for Hydrogeological/Engineering/Software Development services or any other matter related to fulfilling the District's mission . Director Flynt seconded the motion. Motion passed unanimously.
4. Director Berkley made a motion to authorize GM Shaw and the District's legal counsel to take any and all action necessary to ensure the groundwater is protected related to TCEQ MSW Permit No. 2421 – Chisolm Trail Disposal LLC Type IV Municipal Solid Waste landfill located at 291 Private Road 4674, Aurora, Texas 76078 in Wise County. Director Majka seconded the motion. Motion passed unanimously.

5. Director Flynt made a motion to approve the fiscal year 2026 Budget and to adopt Resolutions 25-005 Adopting a Budget for 2026 and 25-006 Allocation of Funds for the District. Director Bradley seconded the motion. Motion passed unanimously.

6. Director Bradley moved to approve the dates for Board of Directors meetings for 2026, as presented. Director Berkley seconded the motion. Motion passed unanimously.

Director Flynt moved to approve the District Holiday schedule for 2026, as presented. Director Majka seconded the motion. Motion passed unanimously.

7. Director Majka moved to adopt 2025 budget amendments as presented by staff:

- \$200,000 from Rainwater Harvesting Grant Program Fund to Rainwater Harvesting Grant Program

Director Flynt seconded the motion. The motion passed unanimously.

8. **Management Report on Administrative and Operational Issues:** The General Manager and staff will brief the Board on the following and any other items included in the General Manager's written report, which may be discussed, considered, and acted upon by the Board, including authorizing the initiation of, managing, or resolving enforcement action or litigation where applicable.

- A. General Manager's report was submitted to the Board of Directors in advance of the Regular Board meeting.
- B. Discussion regarding delinquent customers of the District; no action was taken.
- C. Report on Education and Outreach activities; no action was taken.
- D. Report on injection well applications filed with the Railroad Commission; no action was taken.
- E. Well Registration and Groundwater Production reports; no action was taken.

9. District General Counsel from SledgeLaw Group gave no updates related to the District.

10. The next Public Hearing and Regular Board meeting are scheduled for Thursday, December 11, 2025, at 5:00 p.m. at the District's office.

11. No new business was placed on the next meeting agenda.

12. Director Nave adjourned the meeting at 5:50 p.m.

PASSED, APPROVED, AND ADOPTED BY THE BOARD OF DIRECTORS this 11 day of December 2025.

Attest:

  
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Tracy Mesler, President

  
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Secretary/Assistant Secretary