

**UPPER TRINITY GROUNDWATER CONSERVATION DISTRICT**  
THURSDAY, MARCH 21, 2024  
MINUTES OF MEETINGS  
OF THE  
BOARD OF DIRECTORS

---

**INTRODUCTORY MATTERS**

The Board may discuss, consider, and take appropriate action, including expenditure of funds as necessary or appropriate, on any item listed on this agenda:

1. Welcome guests and members of the public. The meeting convened at 5:00 p.m.
2. Roll call, establish a quorum, call Public Hearing and Regular Board Meeting to order; declare the Hearing and Meeting open to the public.  
Directors Present: Shannon Nave, Brent Wilson, Jarrod Reynolds, Bob Lusk, Tracy Mesler, Don Majka, and Mike Berkley  
Directors Absent: Tim Watts
3. Pledges of allegiance to the flags.
4. No public comments were made.

---

**PRELIMINARY HEARING ON PROPOSED HISTORIC USE PERMITS**

1. District General Manager Doug Shaw was sworn in by Board President Tracy Mesler prior to providing the General Manager's report and recommendations regarding the applications for Historic Use Permits, submitted for the systems described in the notice of the Preliminary Hearing on Proposed Historic Use Permits for today's hearing ("the Preliminary Hearing Notice"), which was posted separately prior to February 19, 2024, in accordance with the District Rules and which is incorporated herein by reference.  
The District did not receive any public comments or requests to contest prior to the hearing.
2. Director Reynolds moved to approve the General Manager's recommendation related to all the applications for Historic Use Permits set forth in the Preliminary Hearing Notice. Director Majka seconded the motion. Motion passed unanimously.  
The entire packet of information provided to the Board on these applications prepared by the General Manager, including the Preliminary Hearing Notice, applications, technical review, recommendations, proposed permits, and all other supporting information, shall be included with these minutes as part of the administrative record for this hearing.
3. President Mesler adjourned the Public Hearing at 5:18 p.m.

---

**PUBLIC HEARING**

1. Receive any public comments, requests to contest, and the General Manager's report and recommendations regarding the following applications for permits, permit amendments, and/or requests for exceptions to the District's water well spacing or minimum tract size requirements:
  - A. **Applicant/Owner:** Aqua Texas, Inc — 3201 Curtis Drive, Fort Worth, TX 76108  
**Type of Application:** Operating Permit Amendment and Exception to Spacing Requirements  
**System ID:** 003-P  
**Well ID(s):** 20661  
**Location of well or proposed well:** 3680 Greenwood Road, Weatherford, TX 76088  
**Requested Additional Permit Volume:** 1,167,560 gallons/year

**General Manager's Recommendation:** 1,167,560 gallons/year

**Description of Request:** Aqua Texas, Inc is seeking an amendment to their Operating Permit and an exception to the District's water well spacing requirements under District Rule 4.7, in order to drill and operate one new public water supply well, on the property, at a location that fails to comply with the District water well spacing requirements related to property lines.

**B. Applicant/Owner:** Aqua Texas, Inc — 3201 Curtis Drive, Fort Worth, TX 76108

**Type of Application:** Operating Permit Amendment

**System ID:** 007-H

**Location of well or proposed well:** 2720 San Gabriel Drive, Granbury, TX 76048

**Requested Permit Volume:** 41,552,400 gallons/year

**General Manager's Recommendation:** 38,067,470 gallons/year

**Description of Request:** Aqua Texas, Inc is seeking an amendment to their Operating Permit to drill one additional well for their public water supply system.

**C. Applicant/Owner:** SSJADE Investments LLC — 1212 Corporate Drive, Suite 150, Irving, TX 75038

**Type of Application:** Operating Permit

**System ID:** 204-P

**Location of well or proposed well:** 4852 Quanah Hill Road, Weatherford, TX 76087

**Requested Additional Permit Volume:** 1,956,207 gallons/year

**General Manager's Recommendation:** 1,955,308 gallons/year

**Description of Request:** SSJADE Investments LLC is seeking an Operating Permit to drill one well for a public water supply on the property.

2. General Manager Shaw presented background information and his recommendations related to the applications:

Director Wilson made a motion to approve the General Manager's recommendation, as presented, for Operating Permits 007-H-OP submitted by Aqua Texas, Inc. in the amount of 38,067,470 gallons per year and Operating Permit 204-P-OP submitted by SSJADE Investments LLC in the amount of 1,955,308 gallons per year. President Mesler seconded the motion. Director Reynolds abstained. Aye-6 Nay-0 Abstention-1. Motion passed.

The application for Operating Permit and Exception to Spacing Requirements related to System ID 003-P was pulled by the General Manager for discussion. Director Lusk made a motion to approve the General Manager's recommendation, as presented, for Operating Permit 003-P-OP submitted by Aqua Texas, Inc. in the amount of 1,167,560 gallons per year. Additionally, the motion included the conditional approval of the Application for Exception to Spacing Requirements for Well ID 20661 with the following stipulations: (1) applicant enters into an agreement, with the District, for the ongoing measurement of water levels in the proposed well; (2) applicant complete a geophysical log of the well and provide that log to the District; and (3) applicant provides all pump test data, related to Well ID 20661, to the District. Director Nave seconded the motion. Motion passed unanimously.

3. President Mesler adjourned the Public Hearing at 5:28 p.m.

---

#### REGULAR BOARD MEETING

1. Director Reynolds moved to approve the Consent Agenda, including:

A. Approval of minutes from the Regular Board Meeting and Public Hearing on February 15, 2024.

B. Approval of bank statement ending February 29, 2024, and current financial reports of the District.

C. Approval of Investment Report.

D. Payment of bills/invoices received through March 21, 2024.

E. Reimbursements for expenses incurred on behalf of the District through March 21, 2024 including the addition of a mileage reimbursement submitted by Director Majka.

F. Approval of Request for an Extension Applications submitted through March 21, 2024.


Director Wilson seconded the motion. Motion passed unanimously.

2. No items were pulled from the consent agenda for further discussion.
3. Director Nave moved to authorize the General Manager to publish proposed amendments to the District Rules and schedule a public rulemaking hearing. Director Reynolds seconded the motion. Motion passed unanimously.
4. **Management Report on Administrative and Operational Issues:** The General Manager and staff will brief the Board on the following and any other items included in the General Manager's written report, which may be discussed, considered, and acted upon by the Board, including authorizing the initiation of, managing, or resolving enforcement action or litigation where applicable.
  - A. General Manager's report was submitted to the Board of Directors in advance of the Regular Board meeting.
  - B. Discussion regarding delinquent customers of the District; no action was taken.
  - C. Report on Education and Outreach activities; no action was taken.
  - D. Report on injection well applications filed with the Railroad Commission; no action was taken.
  - E. Well Registration and Groundwater Production reports; no action was taken.
5. District General Counsel from SledgeLaw Group gave brief updates regarding legislative and rule-making activities related to the District.
6. The next Hearing and Regular Board meeting are scheduled for Thursday, April 18, 2024, at 5:00 p.m. at the District's office.
7. The next meeting agenda will include a discussion and possible action regarding the District's annual Rainwater Harvesting Grant Program.
8. President Mesler adjourned the meeting at 5:39 p.m.

PASSED, APPROVED, AND ADOPTED BY THE BOARD OF DIRECTORS this 18 day of April 2024.

Attest:

  
\_\_\_\_\_  
Tracy Mesler, President

  
\_\_\_\_\_  
Assistant Secretary

The entire packet of information provided to the Board on the Historic Use Permit Applications prepared by the General Manager, applications, technical review, recommendations, proposed permits, and all other supporting information, can be found at the link below:

[https://uppertrinitygcd-my.sharepoint.com/:f/p/kyle/EsFIZSfFzENBn\\_6XgHdykhkB1\\_xP9Mbxvah0fXYT5fYCYw](https://uppertrinitygcd-my.sharepoint.com/:f/p/kyle/EsFIZSfFzENBn_6XgHdykhkB1_xP9Mbxvah0fXYT5fYCYw)

Hard copies of this information will be maintained at the District Office as part of the permanent record and is available for review upon request.