

UPPER TRINITY GCD
Budget 2024
Approved 11-16-2023

	Budget
Income	
Investments	
Interest Savings, Short Term CD	60,000.00
Total Investments	\$ 60,000.00
Miscellaneous Income	
Admin Filing Fee	3,000.00
Credit Card Use Fee	5,000.00
Returned Check Charges	0.00
Miscellaneous Income-Other	0.00
Exception Fees	2,500.00
Penalties Assessed	10,000.00
Total Miscellaneous Income	\$ 20,500.00
Program Income	
Export Fees	0.00
Forfeited Well Completion Report Deposits	2,500.00
GAC Review Fee	52,500.00
New Well Registration Fees	990,000.00
Permit Application/Amendment/Renewal Fees	7,200.00
Semi-Annual 1 (Jan-Jun Usage)	425,000.00
Semi-Annual 2 (July-Dec Usage)	525,000.00
Total Program Income	\$ 2,002,200.00
Total Income	\$ 2,082,700.00
Expenses	
Advertising/ Public Relations	
Advertising/ Public Relations - Other	35,000.00
Public Notice - Newspapers	2,000.00
Rainwater Harvesting Grant Program	0.00
Total Advertising/ Public Relations	\$ 37,000.00
Automobile Expenses	
Auto Fuel	20,000.00
Auto Insurance	18,000.00
Auto Maintenance	10,000.00
Total Automobile Expenses	\$ 48,000.00
Bank Service Charge	
Bank Service Charge - Other	100.00
Credit Card Processing	12,000.00
Total Bank Service Charge	\$ 12,100.00

	<u>Budget</u>
Capital Expenses	
Equipment & Appliances	5,000.00
Property Development	0.00
Monitoring Well Drilling	0.00
New Truck	0.00
Total Capital Expenses	\$ 5,000.00
Insurance Expense	
Employee Surety Bonds	5,000.00
Gen Liability/Property Coverage	6,800.00
Liability, D & O, and Bond	3,000.00
Total Insurance Expense	\$ 14,800.00
Miscellaneous Expense	
Admin Filing Expense	3,500.00
Dues, Fees, & Subscriptions	7,500.00
Exception Fee Expense	2,500.00
Miscellaneous Expense-Other	5,000.00
Total Miscellaneous Expense	\$ 18,500.00
Operations	
Field Expense	
Field Equipment	10,000.00
Field Expense - Other	2,000.00
Monitoring Well Program	40,000.00
Total Field Expense	\$ 52,000.00
Office Expense	
Computer Software & Hardware	15,000.00
Database - annual cost	9,700.00
DSL/ Cable Internet	5,000.00
Equipment Repair & Maintenance	10,000.00
Kitchen Supplies	5,000.00
Office Equipment	4,000.00
Office Expense - Other	5,000.00
Office Furniture	4,000.00
Post Office Box Rental	300.00
Postage	2,500.00
Printer Equipment and Service	4,000.00
Supplies	4,000.00
Telephone	8,000.00
Utilities	8,000.00
Total Office Expense	\$ 84,500.00
Total Operations	\$ 136,500.00

	<u>Budget</u>
Other Expenses	
GAM Update/Development	30,000.00
Joint Planning	15,000.00
Total Other Expenses	\$ 45,000.00
Payroll Expenses	
Health Reimbursement Arrangemen	12,000.00
Longevity Pay Program	28,000.00
Medical Insurance	125,000.00
Payroll Expense (Tax Liability)	64,000.00
Payroll Expense--Direct Deposit	500.00
Payroll Expenses - Other	25,000.00
Retirement Contribution	65,000.00
Salary	855,000.00
Staff Phone Reimbursement	8,000.00
Supplemental Insurance	24,000.00
Temporary/Intern	65,000.00
Unemployment (Tax Liability)	2,500.00
Workman's Compensation	10,000.00
Total Payroll Expenses	\$ 1,284,000.00
Professional Services	
Accounting/ Audit Fees	22,000.00
Hydrology/ Engineering	15,000.00
Injection Well Monitoring	1,000.00
Legal Fees	
Legal Fees - Other	125,000.00
Legislative Consulting	50,000.00
Total Legal Fees	\$ 175,000.00
Outside Contract Services	15,000.00
Special Studies	0.00
Website Services	1,000.00
Total Professional Services	\$ 229,000.00
Travel & Training	
Board	2,500.00
Legislative Attendance	2,500.00
Seminars & Training - Staff	30,000.00
Seminars---Directors	2,000.00
Tuition Assistance Program	20,000.00
Total Travel & Training	\$ 57,000.00
Total Expenses	\$ 1,886,900.00