

UPPER TRINITY GROUNDWATER CONSERVATION DISTRICT
THURSDAY, AUGUST 17, 2023
MINUTES OF MEETINGS
OF THE
BOARD OF DIRECTORS

INTRODUCTORY MATTERS

The Board may discuss, consider, and take appropriate action, including expenditure of funds as necessary or appropriate, on any item listed on this agenda:

1. Welcome guests and members of the public. The meeting convened at 5:00 p.m.
2. Roll call, establish a quorum, call Public Hearing and Regular Board Meeting to order; declare the Hearing and Meeting open to the public.

Directors Present: Tracy Mesler, Shannon Nave, Jarrod Reynolds, Bob Lusk, Don Majka, Tim Watts and Mike Berkley

Director Absent: Brent Wilson
3. Pledges of allegiance to the flags.
4. Josh Cowie provided comments related to the Las Brisas subdivision in Wise County.

PUBLIC HEARING

1. Receive any public comments, requests to contest, and the General Manager's report and recommendations regarding the following applications for permits, permit amendments, and/or requests for exceptions to the District's water well spacing or minimum tract size requirements:
 - A. **Applicant/Owner:** 3-D Mobile Home and RV Park, Inc. — 1063 Driftwood Ranch Trl, Weatherford, TX 76087
Type of Application: Operating Permit
System ID: 001-P
Location of well or proposed well: 4500 E Hwy 199, Springtown, TX 76082
Requested Permit Volume: 746,213 gallons/year
General Manager's Recommendation: 746,213 gallons/year
Description of Request: 3-D Mobile Home and RV Park, Inc is seeking an operating permit in order to increase the annual allocation for an existing public water supply well which provides water to the mobile home community on the property.
2. GM Shaw presented background information and his recommendations for the related to the permit application:
 - A. Director Berkley made a motion to approve Operating Permit 001-P-OP in the amount of 746,213 gallons per year. Director Watts seconded the motion. Motion passed unanimously.
3. President Mesler adjourned the Public Hearing at 5:11 p.m.

REGULAR BOARD MEETING

1. Director Majka moved to approve the Consent Agenda, including:
 - A. Approval of minutes from the Regular Board Meeting and Public Hearing on July 20, 2023.
 - B. Approval of bank statement ending July 30, 2023, and current financial reports of the District.
 - C. Approval of Investment Report.

- D. Payment of bills/invoices received through August 17, 2023.
- E. Reimbursements for expenses incurred on behalf of the District through August 17, 2023.
- F. Approval of Request for an Extension Applications submitted through August 17, 2023.

Director Nave seconded the motion. Motion passed unanimously.


- 2. No items were pulled from the consent agenda for further discussion.
- 3. Discussion regarding the following potential violations of District Rules; take action as necessary.
 - A. Director Nave moved to offer a settlement to Mesa Grande WSC for System ID 039-H, in lieu of litigation, to include the following: 1) a first major violation of District rules for failure to submit accurate groundwater production reports within the required period/failure to timely meter a well when required; 2) a requirement that the owner submit an estimate of the groundwater produced to the satisfaction of the general manager; and 3) the owner enter in to an agreement with the District for the ongoing measurement of water levels in the wells. Director Reynolds seconded the motion. Motion passed unanimously.
- 4. Director Nave Motion authorized GM Shaw to expend funds up to \$75,000 to upgrade the rainwater collection system at the District office facility as presented. Director Lusk seconded the motion. Motion passed unanimously.
- 5. Director Nave moved to adopt 2023 budget amendments, as presented by staff:
 - Move \$75,000.00 from "Assigned Funds: "Facilities Building Fund" to "Capital Expenses: "Facilities Development" - new line-item in the 2023 Budget.
 - Move \$1,500.00 from Office Expense: "Office Expense - Other" to Office Expense: "Kitchen Supplies"
 - Move \$5,000.00 from Travel & Training: "Legislative Attendance" to Travel & Training: "Seminars & Training - Staff"

Director Reynolds seconded the motion. The motion passed unanimously.

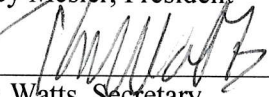
- 6. **Management Report on Administrative and Operational Issues:** The General Manager and staff will brief the Board on the following and any other items included in the General Manager's written report, which may be discussed, considered, and acted upon by the Board, including authorizing the initiation of, managing, or resolving enforcement action or litigation where applicable.
 - A. General Manager's report was submitted to the Board of Directors in advance of the Regular Board meeting.
 - B. Discussion regarding delinquent customers of the District; no action was taken.
 - C. Report on Education and Outreach activities; no action was taken.
 - D. Report on injection well applications filed with the Railroad Commission; no action was taken.
 - E. Well Registration and Groundwater Production reports; no action was taken.
- 7. District General Counsel from SledgeLaw Group gave brief updates regarding groundwater-related legislative activities related to the District.
- 8. The next Hearing and Regular Board meeting are scheduled for Thursday, September 21, 2023, at 2:00 p.m. at the District's office.
- 12. During the next Hearing and Regular Board meeting, the Board may hear recommendations from the Executive Committee related to the 2024 Budget development and the Board may discuss the District's 2022 Annual Report.
- 10. President Mesler adjourned the meeting at 5:53 p.m.

PASSED, APPROVED, AND ADOPTED BY THE BOARD OF DIRECTORS this 21 day of September 2023.

Attest:



Tracy Mesler, President



Tim Watts, Secretary