

UPPER TRINITY GROUNDWATER CONSERVATION DISTRICT
MONDAY, DECEMBER 18, 2017
MINUTES OF MEETINGS
OF THE
BOARD OF DIRECTORS

INTRODUCTORY MATTERS

1. Welcome guests and members of the public. The meeting convened at 5:00 p.m.
 2. Roll call; establish a quorum; call Public Hearing and Regular Board Meeting to order; declare them open to the public.

Directors Present: Tim Watts, Tracy Mesler, Mike Massey, Don Majka, Richard English, and Dan Caudle

Director Absent: Mike Berkley
 3. Pledges of allegiance to the flags were recited during the Special Called Meeting.
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PUBLIC HEARING

1. Director Massey moved to amend the District's "Temporary Rules for Water Wells in Hood, Montague, Parker, and Wise Counties, Texas" (with corrections to typos) in order to allow the District to enforce the spacing requirements outlined in District rules in regards to any existing unregistered well identified by the General Manager under changes set forth in Rule 4.5(b) and to change the District's rules related to applications for exceptions to the District's water well spacing requirements by clarifying that the District may consider the potential impacts of any proposed new well on any existing well, rather than just existing wells that are registered with the District. The proposed amendments also make related clarifying and conforming changes to the notice requirements for such exception applications, the authority of the District to use registered existing wells in making a determination of whether a well registration application meets the well spacing requirements from existing wells, and other related conforming changes. Director English seconded the motion. The motion passed unanimously. No public comment was made.
 2. President Mesler adjourned the Public Hearing for proposed amendments to the District Rules at 5:22 pm.
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REGULAR BOARD MEETING

1. Public comments were made during discussions regarding agenda items 4 and 7.
2. Director Majka moved to approve the Consent Agenda, including minutes from the Public Hearings and Regular Board Meeting on November 20, 2017; approve the bank statement ending November 30, 2017, and current financial reports of the District; approve the Investment Report; approve payment of all bills/invoices received through December 18, 2017; and reimbursements for expenses incurred on behalf of the District through December 18, 2017 (including mileage reimbursements for Directors English, Caudle, Massey and Majka). Director Caudle seconded the motion. The motion passed unanimously.
3. No items were pulled from the Consent Agenda for further discussion.

4. Patrick Lawler, City Manager, spoke on behalf of Hudson Oaks. Director Majka moved to approve an application submitted to the District for a replacement well by the City of Hudson Oaks as submitted. However, if upon completion of drilling and analysis by the City's engineers, it is found that production from the lower portion of the aquifer is unsatisfactory, the City shall provide, to the District, evidence (including any geophysical logs) and a request to complete the well at a shallower depth. The Board has authorized GM Shaw to consider and possibly approve a new completion depth after reviewing the information provided by the City. Director Watts seconded the motion. The motion passed unanimously.

President Mesler took item 7 out of order.

7. Randal Peck, driller, spoke on behalf of Peck's Water Well Service Division. Director Massey moved to find that Randal Peck, of Peck's Well Drilling Co., committed a first major violation of District Rule 3.5(a) at 4590 Turpin Lake Rd in Parker County. The motion assessed a \$250.00 penalty, in accordance with District Rules. The motion also required registration of the well in question along with payment of any fees associated with an application for a new well: \$175 Registration Fee and \$100 Driller Deposit (forfeited). Failure to register the well and pay the associated Registration Fee by December 31, 2017, will result in the District charging the \$600 Registration Fee that goes into effect January 1, 2018. Director Caudle seconded the motion. The motion passed unanimously.
5. Director English moved to approve two change orders at the District's new office facility; including an attic access door and the installation of an additional support post in the board dais wall in an amount not to exceed \$1,000. Director Majka seconded the motion. The motion passed unanimously. In the next Regular Board meeting, the Board will discuss and consider a moving company.
 - A. Director Majka moved to approve the purchase and installation of a windmill at the District's future office site in an amount not to exceed \$8,000. Director English seconded the motion. The motion passed unanimously.
 - B. Director Massey moved to accept the bid from Parker County Fence to install a privacy fence at the District's future office site based on the submitted estimate of \$15,540. Director Caudle seconded the motion. The motion passed unanimously.
6. **Management Report on Administrative and Operational Issues:** The General Manager and staff will brief the Board on the following and any other items included in the General Manager's written report, which may be discussed, considered, and acted upon by the Board, including authorizing the initiation of, managing, or resolving enforcement action or litigation where applicable.
 - A. General Manager's report was provided to the directors prior to the meeting.
 - B. Report on delinquent customers of the District and take any necessary action for collection of delinquent fees; no action was taken.
 - C. Report on Education and Outreach activities; no action was taken.
 - D. Report on injection well applications filed with the Railroad Commission; no action was taken.
 - E. Well Registration and Groundwater Production reports; no action was taken.

8. Director Massey moved to adopt 2017 budget amendments, including a transfer from Assigned funds, as presented by staff:

- Move \$290 from Employee Surety Bonds to Credit Card Processing
- Move \$12,000 from Special Projects to Monitoring Well Program
- Move \$1,500 from Database - annual cost to Computer Software & Hardware
- Move \$5,250 from Health Reimbursement Arrangement to Medical Insurance (\$4,000), Payroll Expense--Direct Deposit (\$50), and Supplemental Insurance (\$1,200)
- Move \$26,000 from Hydrology/ Engineering to Legal Fees.
- Reallocate \$157,000 from the "Assigned" fund Facilities/Building Fund to the budget expense Capital Expenses-RE Purch & Dev.

Director English seconded the motion. The motion passed unanimously.

9. Director Massey moved to amend the 2018 Budget to add a line item for "Public Notice – Newspapers" as a sub item under "Advertising/Public Relations"; take \$2,000 out of the "Advertising/Public Relations" line item to fund the new line item. Director Majka seconded the motion. The motion passed unanimously.

10. Director Massey moved to adopt the 2018 Regular Board meeting dates as January 22, February 20, March 19, April 16, May 21, June 18, July 16, August 20, September 17, October 15, November 19, and December 17. The motion also included affirmation that the District will adopt the 2018 Parker County Holiday Calendar. Director English seconded the motion. The motion passed unanimously.

11. Attorney Brian Sledge of SledgeLaw Group briefed the Board on pertinent legal issues and developments impacting the District since the last regular Board meeting, including waste injection applications, District Rules modifications, groundwater-related legislative activities, and other legal activities on behalf of the District. No action was taken.

12. A Regular Board meeting is scheduled for Monday, January 22 at the District's office at 5:00 p.m.

13. In addition to topics already mentioned, no new business was placed on the next meeting agenda.

14. President Mesler adjourned the meeting at 6:17 p.m.

PASSED, APPROVED, AND ADOPTED BY THE BOARD OF DIRECTORS this

22 day of January, 2018.

Attest:



Tracy Mesler, President



Tim Watts, Secretary/Treasurer