

UPPER TRINITY GROUNDWATER CONSERVATION DISTRICT  
MONDAY, DECEMBER 16, 2019  
MINUTES OF MEETINGS  
OF THE  
BOARD OF DIRECTORS

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REGULAR BOARD MEETING

1. Welcome guests and members of the public. The meeting convened at 5:00 p.m.
2. Roll call, establish a quorum, call Board Meeting to order; declare the board meeting open to the public.  
Directors Present: Tracy Mesler, Mike Berkley, Don Majka, Tim Watts and Brent Wilson  
Directors Absent: Jarrod Reynolds, Shannon Nave, and Richard English
3. Pledges of allegiance to the flags were recited.
4. Public comments were made by Sandra Ringo.
5. Director Majka moved to approve the Consent Agenda, including minutes from Public Hearing and Regular Board Meeting on November 18, 2019; approval of bank statement ending November 29, 2019, and current financial reports of the District; approve Investment Report; approve payment of bills/invoices received through December 16, 2019; and reimbursements for expenses incurred on behalf of the District through December 16, 2019. Director Berkley seconded the motion. The motion passed unanimously.
6. No items were pulled from consent agenda for further discussion.
7. **Management Report on Administrative and Operational Issues:** The General Manager and staff will brief the Board on the following and any other items included in the General Manager's written report, which may be discussed, considered, and acted upon by the Board, including authorizing the initiation of, managing, or resolving enforcement action or litigation where applicable.
  - A. General Manager's report was submitted to the Board of Directors in advance of the Regular Board meeting. In regard to the discussion about the discovery of Volatile Organic Compounds (VOCs – Benzene and Xylene) in several private water wells in Wise County, the Board directed staff to continue testing water wells for contamination and work with TCEQ to possibly identify the source.
  - B. Discussion regarding delinquent customers of the District; no action was taken
  - C. Report on Education and Outreach activities; no action was taken
  - D. Report on injection well applications filed with the Railroad Commission; no action was taken
  - E. Well Registration and Groundwater Production reports; no action was taken
8. In the discussion regarding ongoing legal issues related to the Horseshoe Bend Water System, Director Berkley moved to authorize GM Shaw to work with the District's legal counsel to develop and execute a settlement agreement that includes no less than (1) the outstanding water use fees for the reporting periods from January 1, 2018 through June 30, 2019 (2018 SA1, 2018 SA2 and 2019 SA1); (2) 25% late payment penalty; (3) \$1,000 penalty fee for each reporting period (\$3,000 total). Director Watts seconded the motion. The motion passed unanimously.
9. Director Watts moved to adopt 2019 budget amendments, as presented by staff:
  - Move \$250 from Auto Fuel to Auto Maintenance

- Move \$200 from Office Furniture to Kitchen Beverages
- Move \$50,000 from Special Projects to Legal Fees


Director Wilson seconded the motion. The motion passed unanimously.

10. The next Regular Board Meeting is scheduled for Monday, January 27, 2020 at the District's office at 5:00 p.m.
11. No new business was placed on the next meeting agenda.
12. President Mesler adjourned the meeting at 5:27 p.m.

PASSED, APPROVED, AND ADOPTED BY THE BOARD OF DIRECTORS this 27 day of January 2020.

Attest:

  
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Tracy Mesler, President

  
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Secretary