

UPPER TRINITY GROUNDWATER CONSERVATION DISTRICT
MONDAY, AUGUST 20, 2018
MINUTES OF MEETINGS
OF THE
BOARD OF DIRECTORS

INTRODUCTORY MATTERS

1. Welcome guests and members of the public. The meeting convened at 5:00 p.m.
 2. Roll call; establish a quorum; call Public Hearing and Board Meeting to order; declare them open to the public.

Directors Present: Tracy Mesler, Mike Massey, Don Majka, Richard English, Shannon Nave (arrived at 5:02 p.m.), Brent Wilson and Mike Berkley

Director Absent: Tim Watts
 3. Pledges of allegiance to the flags were recited.
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PUBLIC HEARING

1. President Mesler announced the cancellation of the continuance of the May 21, 2018 Public Hearing regarding ten (10) new well applications and ten (10) applications for exception to spacing requirements submitted by Lackland Fairview LLC, to provide water to the proposed Fairview Meadows subdivision, near New Fairview, TX in Wise County. The continuance was cancelled based on a letter, from the owner/developer of the property, withdrawing all applications related to the ten (10) proposed wells.
2. Bryan Grimes, City Administrator, and Eddie Aguilar, Engineer with Jacob & Martin, spoke on behalf of City of Willow Park. Keith O'Donnell, Tom Siler, Thomas Vrbas, Randal Peck, and Mary Culbertson represented themselves in the discussion regarding two new well applications and two applications for exception to spacing requirements submitted by City of Willow Park in Parker County. The board and staff heard and answered questions and comments from the public about the applications. A letter from Mrs. Jeane Bolton and Mr. Stephen Bolton supporting the City's applications was read into record and attached to these minutes.

Director Nave moved to approve the two new well applications and applications for exception to spacing requirements with the following conditions: (1) once selected, the well drilling contractor must complete and sign the applicable portion of the application; (2) the applicant must submit a copy of TCEQ's preliminary approval related to the engineering and design of the wells; (3) the applicant is required to complete some form of geophysical/electric/gamma log of the boreholes and provide those logs to the District; (4) the applicant agrees to enter into an agreement with the District to allow for the ongoing measurement of water levels in the wells. Director Massey seconded the motion. The motion passed unanimously.
3. President Mesler adjourned the Public Hearing for City of Willow Park at 5:39 p.m.

REGULAR BOARD MEETING

1. Director Majka moved to approve the Consent Agenda, holding out approval of the minutes of the July 16, 2018 meeting, including approval of the bank statement ending July 31, 2018, and current financial reports of the District; approval of Investment Report; approve payment of all bills/invoices received through August 20, 2018; and reimbursements for expenses incurred on behalf of the District through August 20, 2018. Minutes from the Public Hearing and Regular Board Meeting on July 16, 2018 were pulled from the Consent Agenda for further discussion. Director English seconded the motion. The motion passed unanimously.
2. Director Massey moved to approve the minutes from the Public Hearing and Board Meeting held on July 16, 2018 with a revision to the motion under Item 1 of the Public Hearing clarifying that the applicant shall complete a geophysical/electric log of the borehole of the well related to the item. Director Majka seconded the motion. The motion passed unanimously.
3. The Board received a presentation of highlights from the 2017 Annual Report; consideration and possible approval of Annual Report for year ending December 31, 2017 will be held in the next Regular Board meeting.
4. **Management Report on Administrative and Operational Issues:** The General Manager and staff will brief the Board on the following and any other items included in the General Manager's written report, which may be discussed, considered, and acted upon by the Board, including authorizing the initiation of, managing, or resolving enforcement action or litigation where applicable.
 - A. General Manager's report was submitted to the Board of Directors in advance of the Regular Board meeting; no action was taken.
 - B. Report on delinquent customers of the District was given in Executive Session.
 - C. Report on Education and Outreach activities; no action was taken.
 - D. Report on injection well applications filed with the Railroad Commission; no action was taken.
 - E. Well Registration and Groundwater Production reports; no action was taken.
5. Director Massey moved to add State Bank of Texas and United Texas Bank to the District's list of approved depositories, once they provide a signed certification to the District stating that the Investment Policy has been received and reviewed and that controls are in place to ensure that only authorized securities are sold to the District. Director English seconded the motion. The motion passed unanimously.
6. Discussion to consider preliminary request from Covered Bridge Canyon HOA for authorization to use groundwater wells to maintain water levels in amenity ponds and coordination with permitting at the Texas Commission on Environmental Quality was held in executive session.
7. Discussion regarding the development of District Rules was held in the executive session.
8. Attorney Brian Sledge of SledgeLaw Group provided updates on pertinent legal issues and developments impacting the District since the last Regular Board Meeting in executive session.

At 6:12 p.m., the Board went into Executive Session under Texas Open Meetings Act, Chapter 551,

Government Code, Vernon's Texas Codes, Annotated, concerning attorney-client matters (§551.071).
President Mesler called the Regular Board Meeting back into open session at 8:02 p.m. No action was taken as a result of the Executive Session.


9. The next Regular Board Meeting is scheduled for Monday, September 17, 2018 at the District's office at 5:00 p.m.
10. Aside from topics already mentioned, no new business was placed on the next meeting agenda.
11. Public comments were made during the Public Hearing.
12. President Mesler adjourned the meeting at 8:03 p.m.

PASSED, APPROVED, AND ADOPTED BY THE BOARD OF DIRECTORS this 17 day of September, 2018.

Attest:



Tracy Mesler, President



Richard English, Vice President