

**UPPER TRINITY GROUNDWATER CONSERVATION DISTRICT**

Serving Hood, Montague, Parker and Wise Counties  
1859 W. Hwy. 199/P.O. Box 1749, Springtown, Texas 76082  
Phone: (817) 523-5200 | Fax: (817) 523-7687  
[www.uppertrinitygcd.com](http://www.uppertrinitygcd.com)

<u>District Use Only:</u>	
Received	_____
Approved	_____
By	_____
Invoice No.	_____
Well Reg. No.	_____
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**APPLICATION FOR WELL REGISTRATION**

**--NEW WELL--**

*A well for which drilling commenced on or after January 1, 2009, or an existing well which is undergoing substantial changes in production capability.*

**Rule 3.3 Well Registration**

- (a) Well owners of the following wells shall file an application for well registration with the District and the District shall register:
  - (1) all new wells drilled on or after January 1, 2009, including new wells exempt under Rule 2.1(a);
  - (2) all existing wells that are not exempt under Rule 2.1(a);
  - (3) all wells replaced and plugged under Rule 3.11; notwithstanding anything in these rules, there shall be no fee for wells registered under this subsection.

**Rule 3.5 Registration Of New Wells Or Alteration To Existing Wells Required Prior To Drilling Or Alteration.**

- (a) An owner or well driller, or any other person legally authorized to act on their behalf, must submit all applicable registration fees, obtain approval of a registration application, and submit a well report deposit with the District before any new well, as defined in Rules 1.1(39) and 1.1(37)(e), except leachate wells or monitoring wells, may be drilled, equipped, or completed, or before an existing well may be substantially altered with respect to size or capacity, beginning on and after January 1, 2009.
- (b) A registrant for a new well has 120 days from the date of approval of its application for well registration to drill and complete the new well, and must file the well report within 60 days of completion. The registrant may apply for one extension of up to 120 days which may be approved by the General Manager without further action by the Board of Directors. However, if the well is for a public water system, the registrant shall have 240 days to drill and complete the new well from the date of approval of its application for well registration, in order to allow time for Texas Commission on Environmental Quality (TCEQ) approval(s), and must file the well report within 60 days of well completion. Such a public water system registrant may apply for one extension of an additional 240 days which may be approved by the General Manager without further action by the Board of Directors, or may resubmit an identical well registration without the need to pay an additional administrative fee associated with the submittal of well registrations for new wells.
- (c) If the well report is timely submitted to the District, the District shall return the well report deposit to the owner or well driller. In the event that the well report required under this rule and Rule 3.7 are not filed within the deadlines set forth under Subsection (b) of this rule, the driller or owner shall forfeit the well report deposit and shall be subject to enforcement by the District for violation of this rule.

*Applicants are urged to read all of the Temporary Rules for Water Wells in Hood, Montague, Parker, and Wise Counties, Texas, as revised by the District Board of Directors, on December 16, 2013. Rules can be found at: [www.uppertrinitygcd.com](http://www.uppertrinitygcd.com).  
\*By providing your e-mail address on this form, you are consenting to disclosure of your e-mail address if requested under the Texas Public Information Act.*

**Part I – Well Owner and Driller Information**

Well Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact: \_\_\_\_\_ \*E-Mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Registrant: (if other than owner or driller) \_\_\_\_\_ Phone: \_\_\_\_\_

*If Registrant is other than the owner of the property where the existing or proposed well is or will be located, include documentation establishing the applicable authority to operate the existing well or to construct and operate a well for the proposed use.*

Date/Year drilled \_\_\_\_\_ (Please note if date is estimated)

Drilling Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Driller: \_\_\_\_\_ License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Fax: \_\_\_\_\_ \*E-mail: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

**Part II – Well Location**

Well Site Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: TX Zip: \_\_\_\_\_

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_ Elevation: \_\_\_\_\_

GPS manufacturer and model used to measure latitude and longitude: \_\_\_\_\_

Is this a replacement well? \_\_\_ No \_\_\_ Yes

If yes, is original well registered with the District?

\_\_\_ Yes. \_\_\_ No. If not, or if it is unknown, please provide GPS:

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

If yes, will driller plug original well?

\_\_\_ Yes. Driller will submit TDLR plugging report upon completion.

\_\_\_ No. If not, owner will sign below as a declaration that they will comply with state and District well capping and plugging rules and report closure to District within 90 days (16 Tex. Admin. Code Ch. 76):

\_\_\_\_\_ (Owner signature if applicable)

**Part III – Purpose for Water Use**

Check all appropriate spaces describing the use of water from this well:

If your well meets one or more of the following three exceptions, it is exempt from the metering, reporting, and fee requirements:

- Rule 2.1(a)(1) exempts wells based on the use of the water: solely for domestic use, livestock use, poultry use, or agricultural use.
- Rule 2.1(a)(2) exempts wells regardless of use based on production capacity of LESS THAN 25 gallons per minute.
- Rule 2.1(b) exempts two or more wells in a ‘water system’ based on the combined production capacity of LESS THAN 30 gallons per minute.

If your well does not meet one of the three exemption definitions then it is a Non-Exempt Well and is subject to the metering, reporting, and fee rules of the District.

**Exempt Wells**

**Non-Exempt Wells** (Production Reports and fees due semi-annually)

\_\_\_ Use-based exemption (Rule 2.1(a)(1))  
(domestic, livestock, poultry, or agricultural use)

\_\_\_ Municipal/Public Water System

\_\_\_ Production Capacity-based exemption:  
Individual well (Rule 2.1(a)(2))

\_\_\_ Commercial (e.g., Industrial/Manufacturing)

\_\_\_ Production Capacity-based exemption:  
Well System (Rule 2.1(b))

\_\_\_ Oil/Gas Exploration or Production

Will the groundwater produced be transported out of Hood, Montague, Parker, or Wise counties or anywhere other than the property where the groundwater was produced?

No  Yes. Location of water use: \_\_\_\_\_

Will the groundwater withdrawn from the well be used by anyone other than well owner?

No  Yes. Name of person/entity using water: \_\_\_\_\_

**Part IV – Well Information**

Size of Well casing: \_\_\_\_\_ (*inside diameter of the pump [discharge] column pipe* \_\_\_\_\_)

Estimated depth of well: \_\_\_\_\_ feet    Maximum designed production capacity of pump: \_\_\_\_\_ gpm

Method of withdrawal (submersible pump, windmill, etc.): \_\_\_\_\_

Pump motor size: \_\_\_\_\_    Depth to first screen: \_\_\_\_\_ feet

For existing wells, please state if any water was produced prior to January 1, 2009:  Yes  No

Number of service connections: \_\_\_\_\_ Well will service approximately \_\_\_\_\_ individuals for \_\_\_\_\_ days out of the year.

\_\_\_\_\_  
Driller's Signature Date

**Part V – Certification**

Applicant agrees that water produced/withdrawn from this well will be put to a beneficial use at all times:

- Yes
- No

Applicant agrees to abide by the Rules of the District:

- Yes
- No

Does the property on which this well will be located meet the minimum tract size listed in the Rules of the District?

- Yes
- No

Does the location listed on this application meet the spacing requirements as listed in the Rules of the District regarding the required distance from the property line?

- Yes
- No

Does the location listed on this application meet the spacing requirements as listed in the Rules of the District regarding the required distance from any existing water well?

- Yes
- No

I hereby certify that the information given herewith is true and accurate to the best of my knowledge and belief.

\_\_\_\_\_  
Owner Name Date

\_\_\_\_\_  
Owner Signature

**Well Owner Name:** \_\_\_\_\_

**Part VI – Well Completion Report**

*This page to be filled out and returned to the Upper Trinity GCD after the well is completed.*

District Rule 3.5(a) requires all applicable registration fees on all new wells drilled on or after Jan. 1, 2009. Registrant has 120 days from the date of approval of its application to complete the new well (Rule 3.5(b)) and must file the well drilling report with the district within 60 days of completion. If the drilling report is filed within the time period, the well report deposit will be returned to the owner or driller, whoever paid the deposit.

Date drilling commenced: \_\_\_\_\_ Date drilling completed: \_\_\_\_\_

Drilling report filed with the UTGCD \_\_\_\_\_

Pump installation completed by (if other than the driller): \_\_\_\_\_

**Part VII – Certification**

I hereby certify that the information given herewith is true and accurate to the best of my knowledge and belief.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Driller Signature