

UPPER TRINITY GROUNDWATER CONSERVATION DISTRICT  
MONDAY, JANUARY 22, 2018  
MINUTES OF MEETINGS  
OF THE  
BOARD OF DIRECTORS

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REGULAR BOARD MEETING

1. Welcome guests and members of the public. The meeting convened at 5:00 p.m.
2. Roll call; establish a quorum; call Regular Board Meeting to order; declare it open to the public.  
Directors Present: Tim Watts, Tracy Mesler, Mike Massey, Don Majka, Richard English, Dan Caudle and Mike Berkley  
Director Absent: None
3. Pledges of allegiance to the flags were recited.
4. There were no public comments.
5. Director Massey moved to approve the Consent Agenda, including minutes from the Public Hearings and Regular Board Meeting on December 18, 2017; approve the bank statement ending December 29, 2017, and current financial reports of the District; approve payment of all bills/invoices received through January 22, 2018; and reimbursements for expenses incurred on behalf of the District through January 22, 2018. Director Majka seconded the motion. The motion passed unanimously.
6. No items were pulled from the Consent Agenda for further discussion.
7. Director Watts moved to approve the quarterly Investment Report as presented. Director Majka seconded the motion. The motion passed unanimously.
8. Director English moved to approve a change order at the District's new office facility; including the "antique" finish on the board dais wall in an amount not to exceed \$600. Director Berkley seconded the motion. The motion passed unanimously.
  - A. Director Majka moved to authorize GM Shaw to enter into any necessary agreements with Brazos Movers for the purpose of moving the District's inventory to the District's new office facility. Director Massey seconded the motion. The motion passed unanimously.
  - B. Director Massey moved to authorize GM Shaw to enter into any necessary agreements with Maverick Computers for the purpose of moving the District's server and Texas Document Solutions for the purpose of moving the District's printers to District's new office facility. Director Berkley seconded the motion. The motion passed unanimously.
9. **Management Report on Administrative and Operational Issues:** The General Manager and staff will brief the Board on the following and any other items included in the General Manager's written report, which may be discussed, considered, and acted upon by the Board, including authorizing the initiation of, managing, or resolving enforcement action or litigation where applicable.

- A. General Manager's report was provided to the directors prior to the meeting. GM Shaw introduced Kyle Russell as the new Registration Coordinator.

Director Massey moved to authorize GM Shaw to enter into any necessary agreements to secure appropriate internet access for the future office site. Director English seconded the motion. The motion passed unanimously.

- B. Report on delinquent customers of the District and take any necessary action for collection of delinquent fees; no action was taken.
- C. Report on Education and Outreach activities; no action was taken. GM Shaw introduced Kaitlin Adams as the new PR and Education Coordinator.
- D. Report on injection well applications filed with the Railroad Commission; no action was taken.
- E. Well Registration and Groundwater Production reports; no action was taken.

- 10. Director Massey moved that UTGCD has found Tim Fleet committed a first major violation of District Rules related to two unregistered wells near the Morningstar Development on FM 3325 (Farmer Road) in Parker County and accepted the payment of the penalty assessed, pursuant to the District Rules, in the settlement offer as appropriate settlement, in lieu of litigation, for this violation. Furthermore, the motion imposed a \$25 late payment penalty for July-December 2016 water production and a 10% late payment penalty for January-June 2017 water production. Director Berkley seconded the motion. The motion passed unanimously.

- 11. Attorney Brian Sledge of SledgeLaw Group briefed the Board on pertinent legal issues and developments impacting the District since the last regular Board meeting, including groundwater-related judicial activities in Bastrop, and other legal activities on behalf of the District. No action was taken.

- 12. A Regular Board meeting is scheduled for Tuesday, February 20 at the District's new office (1859 West Highway 199 in Springtown) at 5:00 p.m.

- 13. In the next Regular Board meeting, the Board of Directors may appoint a new Wise County director; discuss revisions to the District's Bylaws; and discuss the development of the District's permanent rules. There may also be two public hearings for new well applications submitted to the District, if those applications are submitted in a timely manner.

- 14. President Mesler adjourned the meeting at 5:38 p.m.

PASSED, APPROVED, AND ADOPTED BY THE BOARD OF DIRECTORS this

20 day of February, 2018.

Attest:

  
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Tracy Mesler, President

  
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Tim Watts, Secretary/Treasurer