

**UPPER TRINITY GROUNDWATER CONSERVATION DISTRICT**

Serving Hood, Montague, Parker and Wise Counties  
1250 E. Hwy. 199/P.O. Box 1749, Springtown, Texas 76082  
Phone: (817) 523-5200 | Fax: (817) 523-7687

[www.uppertrinitygcd.com](http://www.uppertrinitygcd.com)

**APPLICATION FOR TRANSFER OF WELL OWNERSHIP**

*A well which has changed ownership*

<u>District Use Only:</u>	
Received	_____
Approved	_____
By	_____
Well Reg. No.	_____
Scanned	_____
EX	NE

**Rule 3.8 Transfer of well Ownership**

- (a) Within 90 days after the date of a change in ownership of a well that is registered with the District as exempt under Rule 2.1, the new well owner (transferee) shall notify the District in writing of the effective date of the change in ownership, the name, daytime telephone number, and mailing address of the new well owner, along with any other contact or well-related information reasonably requested by the General Manager.
- (b) Within 90 days after the date of a change in ownership of a well that is not exempt under District Rule 2.1 from the fee payment, metering, and reporting requirements of these rules, the new well owner (transferee) shall submit to the District, on a form provided by the District staff, a signed and sworn-to application for transfer of ownership.
- (c) If a registrant conveys by any lawful and legally enforceable means to another person the real property interests in one or more wells or a well system that is recognized in the registration so that the transferring party (the transferor) is no longer the "well owner" as defined herein, and if an application for change of ownership under subsection (b) has been approved by the District, the District shall recognize the person to whom such interests were conveyed (the transferee) as the legal holder of the registration, subject to the conditions and limitations of these District Rules.
- (d) The burden of proof in any proceeding related to a question of well ownership or status as the legal holder of a registration issued by the District and the rights thereunder shall be on the person claiming such ownership or status.
- (e) Notwithstanding any provision of this Rule to the contrary, no application made pursuant to Subsection (a) or (b) of this Rule shall be granted by the District unless all outstanding fees, penalties, and compliance matters have first been fully and finally paid or otherwise resolved by the transferring party (transferor) for all wells included in the application or existing registration, and each well and registration made the subject of the application is otherwise in good standing with the District.

*Applicants are urged to read all of the Temporary Rules for Water Wells in Hood, Montague, Parker, and Wise Counties, Texas, as revised by the District Board of Directors, on December 16, 2013. Rules can be found at: [www.uppertrinitygcd.com](http://www.uppertrinitygcd.com). \*By providing your e-mail address on this form, you are consenting to disclosure of your e-mail address if requested under the Texas Public Information Act.*

**Part I (A) – Previous Well Owner (The Transferor)**

Well Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact : \_\_\_\_\_ \*E-Mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_

Registrant: (if other than owner) \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Change in Ownership: \_\_\_\_\_

**Part I (B) – New Well Owner (The Transferee)**

Well Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact : \_\_\_\_\_ \*E-Mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Registrant: (if other than owner) \_\_\_\_\_ Phone: \_\_\_\_\_

*If Registrant is other than the owner of the property where the existing well is located, include documentation establishing the applicable authority to operate the existing well for the proposed use.*

**Part II – Well Location**

Well Site Address: \_\_\_\_\_ County: \_\_\_\_\_

City: \_\_\_\_\_ State: Texas Zip Code: \_\_\_\_\_

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

GPS manufacturer and model used to measure latitude and longitude: \_\_\_\_\_

If Latitude and Longitude is unknown, please state a convenient time for UTGCD staff to access well information.

Best day(s) of the week: \_\_\_\_\_ Between the hours of: \_\_\_\_\_ and \_\_\_\_\_.

Will the groundwater withdrawn from the well be used on a property different than the property where the well is located?  
\_\_\_ No \_\_\_ Yes If yes, location: \_\_\_\_\_

Describe use: \_\_\_\_\_

Will the groundwater produced be transported out of Hood, Montague, Parker or Wise Counties?  
\_\_\_ No \_\_\_ Yes, if so Explain: \_\_\_\_\_

**Part III – Purpose for Water Use**

Place an (X) in all appropriate spaces describing the use of water from this well: If your well meets one or more of the following three exceptions, it is exempt from the metering, reporting, and fee requirements:

- Rule 2.1(a)(1) exempts wells based on the use of the water: solely for domestic use, livestock use, poultry use, or agricultural use purposes.
- Rule 2.1(a)(2) exempts wells regardless of use based on production capacity of LESS THAN 25 gallons per minute.
- Rule 2.1(b) exempts two or more wells in a ‘water system’ based on the combined production capacity of LESS THAN 30 gallons per minute.

If your well does not meet one of the three exemption definitions then it is a *Non-Exempt Well* and is subject to the metering, reporting and fee rules of the District.

**Exempt Wells**

**Non-Exempt Wells** (*Production Reports and fees due semi-annually*)

\_\_\_ Use-based exemption (Rule 2.1(a)(1))  
(domestic, livestock, poultry, or agricultural use)

\_\_\_ Municipal/Public Water System

\_\_\_ Production Capacity-based exemption:  
Individual well (Rule 2.1(a)(2))

\_\_\_ Commercial (e.g., Industrial/Manufacturing)

\_\_\_ Production Capacity-based exemption:  
Well System (Rule 2.1(b))

\_\_\_ Oil/Gas Exploration or Production

**Part IV – Well Information** (if known)

Size of Well casing: \_\_\_\_\_ (inside diameter of the pump [discharge] column pipe \_\_\_\_\_)

Estimated depth of well: \_\_\_\_\_ feet

Maximum designed production capacity of pump: \_\_\_\_\_ gpm

Method of withdrawal (submersible pump, windmill, etc.): \_\_\_\_\_

Pump motor size: \_\_\_\_\_ Estimated depth to first screen: \_\_\_\_\_ feet

Number of service connections: \_\_\_\_\_ Well will service approximately \_\_\_\_\_ individuals for \_\_\_\_\_ days out of the year.

**Part V – Certification**

Applicant agrees that water produced/withdrawn from this well will be put to a beneficial use at all times:

Yes

No

Applicant agrees to abide by the Rules of the District:

Yes

No

**I hereby certify that the information given herewith is true and accurate to the best of my knowledge and belief.**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Old Well Owner

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of New Well Owner